

Professional presence, no office needed West One Business Village offers virtual office services that

West One Business Village offers virtual office services that provide businesses with a professional presence without the need for a physical office.

With a prestigious business address, you can use our location as your official company address, enhancing credibility.

Our services include mail handling, call answering, and telephone forwarding, all tailored to suit your needs. Whether you're a freelancer, startup, or expanding business, our virtual office solutions give you flexibility, professionalism, and cost-efficiency.



| Virtual Office Main Features & Pricing | Directors Service Address | Registered Office Address | Full Company Package |
|---|---------------------------------|---------------------------------|-----------------------------|
| | £48 Per Year or £5 PCM | £120 Per Year or £12 PCM | £576 Per Year or £50 PCM |
| Companies House Directors Service and Correspondence Address (1 Director) | ✓ | ✓ | ✓ |
| Use of Professional Address for Advertising and Promotional Activities | × | ✓ | ✓ |
| Registered Office, Companies House HMRC & Business Banking Accepted | × | ✓ | ✓ |
| Mail Handling Service (Official Post Only: HMRC, Banking etc) | × | ✓ | ✓ |
| Full Mail Handling Service | × | ✓ | √ |
| Private Mailbox | × | √ | √ |
| Online Mail Scanning Service, Keep, View or Delete | ✓ | ✓ | ✓ |
| Post Forwarding (U.K. Only) | × | √ | ✓ |
| European and Worldwide Postage Charged at Cost Plus 25% | × | ✓ | ✓ |
| Virtual Receptionist | × | Additional Costs Apply | ✓ |
| Virtual Landline | × | Additional Costs Apply | √ |
| Discounted Meeting Room Hire | X | √ | ✓ |

What is a Virtual Office?

A virtual office provides a real-world address that remote business owners can use to represent their company. It's a smart solution for freelancers, startups, and small businesses seeking a credible, high-profile address—without the expense or hassle of a traditional office.

Picture your business based in a location known for hosting top industry players. A virtual address gives your company that prestigious edge, instantly boosting its appeal and credibility.

When potential clients visit your website or search for your business online, they'll see a sleek, professional address that reinforces your brand's image and trustworthiness.

What's the cost?

Securing a virtual office can cost as little as £5 a month.

Optional extras like using the address for mail handling or adding professional call answering are available for a small additional fee. Even with all the extras, the total rarely exceeds £50 per month.

Considering the potential to attract more clients and the significant savings on office rent and commuting costs, it's a minimal investment with major upside.

Plus, with flexible monthly contracts, there's no long-term commitment—you can cancel whenever it suits you.

Why not use your home address?

Running your business from home has plenty of advantages—it cuts down on travel, lowers expenses, and can improve your work-life balance. However, using your home address for business purposes has its downsides.

Your personal address could end up displayed across your website, marketing materials, online listings, invoices, and even on platforms like your business's Facebook page.





